

Regional News & Notes

• July, August & September, 2020 •

ERC Resource & Referral, Inc., d/b/a Child Care Aware® of Eastern Kansas

Mark Your Calendar...

Topeka's Weekend Lending Library Hours

9 AM - 12 PM

(1100 SW Wanamaker Rd.,

#201, Topeka, Kansas)

Saturday, July 18, 2020

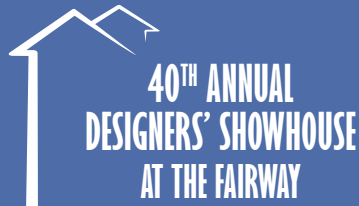
Saturday, August 1, 2020

Saturday, August 15, 2020

Lawrence's Lending Library Hours

(2518 Ridge Ct. [Inside United Way Bldg.],
Lawrence, Kansas)

Please call 785-224-6392 to
schedule an appointment.



Virtual Tours Don't Miss it!

June 19 - July 10, 2020

DesignersShowhouseTopeka.org

Offices Closed for Holiday

Fri., July 3, 2020

Mon., September 7, 2020

New In-Service Hours Options

There have been many significant changes in how the world operates now more than ever due to the choices we must make in limiting our potential exposure to the COVID-19 virus. Technology has and continues to play a very important role in how we stay connected and conduct our businesses. We too, in the child care industry, have felt the impact of these changes through our daily operations in providing care and education for young children as well as other business-related duties. One area in particular that has been greatly impacted is how teachers are obtaining their annual in-service hours. Face-to-face classes came to an abrupt halt during spring, and a date in which they will resume has yet to be solidified as our communities continue to work on limiting the spread of the virus.

During this time, we continued to make online course work available, which isn't something that everyone has tried, depending on preference or otherwise. For those that prefer a week to work through coursework on a flexible schedule and enjoy reading and writing as the means to learn new information, this is a great option. In response, we have increased the number of online classes offered each month. Additional classes continue to be developed.

For those that prefer classes beginning and ending within a two-hour class period, and sharing ideas with other educators through conversation, we have a new option available!

We are offering our same face-to-face courses through the Zoom meeting app. When participating in Zoom classes, we suggest finding a quiet space to use during class time and a device that will allow you to participate (computer, tablet, and phone) with the ability to connect to the internet. This format offers the opportunity to see others, share ideas, and participate in a way that is the next best option to face-to-face gatherings. We know this can be a big change for some, and that technology can feel a little intimidating, but rest assured, we are here to assist you in working through any issues. If you have questions about our Zoom classes please contact us and we'd be more than happy to help. We are glad to hear that some people have been enjoying our classes through Zoom, and hope that we continue to offer this option even after face-to-face gatherings resume. With many options available, don't put off getting your annual training hours – let us help you stay on track!



2020 Capital City Learn & Share Update

Due to the unknowns at this time we have made the decision to cancel our annual Capital City Learn and Share event in September. We carefully weighed our options with great consideration towards the health and safety of you and our staff involved. We feel that this decision is a necessary precautionary measure due to the potentially large group of attendees. Please look to our professional development calendar for other options in meeting your professional development needs.



Main Office: 1100 SW Wanamaker Road, Suite 201, Topeka, Kansas 66604

785-357-5171 • 1-877-678-2548 toll free • 785-357-1813 fax

<https://east.ks.childcareaware.org> • info@east.ks.childcareaware.org

facebook.com/ChildCareAwareKS • twitter.com/ccaeaks • pinterest.com/ccaks

Child Care Aware® of Eastern Kansas supports the healthy development of young children by improving access to high-quality child care options and educational resources for families and early childhood professionals.



[HTTPS://WWW.KS.CHILDCAREAWARE.ORG/HERORELIEFPROGRAM/](https://www.ks.childcareaware.org/heroreliefprogram/)

Hero Relief Program Grants

Have you applied yet? If not, checkout the information below.

The Kansas Department for Children and Families (DCF) is promoting the Hero Relief Program. DCF has received funding through the Coronavirus Aid, Relief, and Economic Security (CARES) Act and is partnering with Child Care Aware to distribute these funds to child care providers in Kansas.

Full year, full-time Child Care Centers and Family Child Care programs are eligible to receive a grant! There are two types of grants available:

Supply Grant to assist with pandemic related supply expenses. Eligible child care providers **MUST** be currently open and licensed by KDHE.

- \$750 for Family Child Care Programs
- \$1,500 for Child Care Centers (licensed capacity up to and including 100)
- \$3,000 for Child Care Centers (licensed capacity greater than 100)

Sustainability Grant for all KDHE-Licensed child care and relative providers to help pay for ongoing expenses.

- \$250 per month for Family Child Care Programs, up to 6 months
- \$500 per month for Child Care Centers (licensed capacity up to and including 100) up to 6 months
- \$1,000 per month for Child Care Centers (licensed capacity greater than 100) up to 6 months

Don't miss the opportunity to apply and receive these grants!

For more details about the grants, check out <https://www.ks.childcareaware.org/heroreliefprogram>

For questions about the Hero Relief Program Grant, please email: grants@ks.childcareaware.org.

To find out more information about the Hero Relief Program visit: www.ks.herorelief.com

Update Your Program's Vacancies & Enrollment Info

Updating your child care information can be the best tool in advertising your child care business! With each referral, parents are able to look at child care facility information, which also includes your openings. Take time to update your child care information TODAY! Please update your vacancies and enrollment for your child care business with Child Care Aware® of Eastern Kansas by visiting <https://bit.ly/37bDTPd>. Thank you for helping our communities with their child care needs!



Reminder: Return Lending Library Items & Check Out Something New

As a general reminder, please return any items checked out from the Topeka or Lawrence Lending Library. We invite you to return any current materials you may have checked out and move on to something new and available. Thank you. Look to the front of the newsletter for available Library times.



JULY, AUGUST & SEPTEMBER

Professional Development Opportunities

To register for a class below, visit our professional development calendar at <https://east.ks.childcareaware.org>.

You can also call 785-357-5171 in Topeka, 877-678-2548 toll free, or complete and return the Class Registration Form that is included in this mailing.

Classes below are tailored for specific audiences. Please reference the audience key when selecting a class.

Approved Audience Key: All (A), Directors (D), Family Child Care (F), Infant (I), Toddler (T), Licensing Surveyor or Regulatory Staff (L), Preschool (P), School-Age (S), Youth (Y), Other (O), Appropriate for Parents (*).

Date	Time	County	Location	Name of Training	Audience	Trainer	Hours	Cost	Additional Information
JULY									
7/2/20	6:30 - 8:30 PM		Interactive online class using Zoom	Relationships Matter!	D, F, I, P, S, T	Michelle Gilbert	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
7/8/20 through 7/15/20	9:00 AM		***Online Class***	Let's Move!	D, F, I, P, S, T	Grace Cott	3	\$20	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Area Successful Start. This is an online class available 7/8/20 through 7/15/20. Participants can start at 9 AM on 7/8/20, and have until 11:59 PM on 7/15/20.
7/8/20	6:30 - 8:30 PM		Interactive online class using Zoom	Willoughby Wallaby Woo - Music and Literacy, Too!	D, F, P, T	Michelle Gilbert and Sarah Niileksela	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
7/14/20	6:30 - 8:30 PM		Interactive online class using Zoom	Social and Emotional Literacy	D, F, I, P, S, T	Talia Juiliano	2	\$12	This class is being offered virtually using Zoom.
7/15/20 through 7/22/20	9:00 AM		***Online Class***	Teaching Critical Thinking Skills Through Loose Materials	D, F, P, S, Y	Deb Danielson	3	\$20	This is an online class available 7/15/20 through 7/22/20. Participants can start at 9 AM on 7/15/20, and have until 11:59 PM on 7/22/20.
7/21/20	6:30 - 8:30 PM		Interactive online class using Zoom	Travel Agent or Tour Guide: How Do You Plan Your Journey?	D, F, P	Susan Drewelow and Michelle Gilbert	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
7/22/20 through 7/29/20	9:00 AM		***Online Class***	Positive Play - Strategies to Support Positive Interactions Among Children	D, F, P, S, Y	Grace Cott	3	\$20	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Area Successful Start. This is an online class available 7/22/20 through 7/29/20. Participants can start at 9 AM on 7/22/20, and have until 11:59 PM on 7/29/20.
7/25/20	10:00 AM - 12:00 PM		Interactive online class using Zoom	Making the Most of Meal Time	D, F, P, T	Michelle Gilbert	2	\$12	Free to Literacy Connections program participants. Cosponsored by Capital Area Successful Start. This class meets 2 of the 4 hours of the annual Health and Safety Topic Requirements. This class is being offered virtually using Zoom.
7/30/20	6:30 - 8:30 PM		Interactive online class using Zoom	Taking Care of the Caregiver	D, F, I, P, S, T	Michelle Gilbert	2	\$12	This class is being offered virtually using Zoom.
AUGUST									
8/4/20	6:30 - 8:30 PM		Interactive online class using Zoom	Literacy through the Day: Print in the Environment	D, F, P, T	Michelle Gilbert	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
8/5/20 through 8/12/20	9:00 AM		***Online Class***	Lesson Planning Made Easy	D, F, I, P, S, T	Deb Danielson	3	\$20	This is an online class available 8/5/20 through 8/12/20. Participants can start at 9 AM on 8/5/20, and have until 11:59 PM on 8/12/20.
8/5/20	6:30 - 8:30 PM		Interactive online class using Zoom	Movement Friendly Environments	D, F, I, P, T	Susan Drewelow	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
8/12/20	1:00 - 4:15 PM		Interactive online class using Zoom	Director's Toolbox: Creating a More Fun Work Environment	D	Michelle Gilbert	2	\$10	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
8/12/20 through 8/19/20	9:00 AM		***Online Class***	Using Visual Tools to Improve Child Learning	D, F, P, T	Grace Cott	3	\$20	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Area Successful Start. This is an online class available 8/12/20 through 8/19/20. Participants can start at 9 AM on 8/12/20, and have until 11:59 PM on 8/19/20.
8/17/20	6:30 - 8:30 PM		Interactive online class using Zoom	We're All in this Together: Creating a Positive School Climate	D, F, I, P, T	Michelle Gilbert	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
8/19/20 through 8/26/20	9:00 AM		***Online Class***	The Journey to Independence: Applying Child Development in Daily Practice	D, F, I, P, T	Audrey Danielson	3	\$20	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Area Successful Start. This is an online class available 8/19/20 through 8/26/20. Participants can start at 9 AM on 8/19/20, and have until 11:59 PM on 8/26/20.

Date	Time	County	Location	Name of Training	Audience	Trainer	Hours	Cost	Additional Information
8/25/20	6:30 - 8:30 PM		Interactive online class using Zoom	What's in a Name? Learning Letters	D, F, P	Michelle Gilbert	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
8/29/20	10:00 AM - 12:00 PM		Interactive online class using Zoom	What's in a Name? Learning Letters	D, F, P	Michelle Gilbert	2	\$12	Free to Literacy Connections program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
SEPTEMBER									
9/1/20	6:30 - 8:30 PM		Interactive online class using Zoom	Professionalism in Action	D, F, I, P, T	Michelle Gilbert	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
9/2/20	6:30 - 8:30 PM		Interactive online class using Zoom	The Nature of Science	D, F, P, S, T	Michelle Gilbert	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
9/9/20 through 9/16/20	9:00 AM		***Online Class***	Beyond the Book Nook: Creating a Literacy Rich Environment	D, F, I, P, S, T	Grace Cott	3	\$20	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Area Successful Start. This is an online class available 9/9/20 through 9/16/20. Participants can start at 9 AM on 9/9/20, and have until 11:59 PM on 9/16/20.
9/9/20	6:30 - 8:30 PM		Interactive online class using Zoom	Promoting Higher Order Thinking	D, F, P	Michelle Gilbert	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
9/15/20	6:30 - 8:30 PM		Interactive online class using Zoom	Knock, Knock! Who's There? Developing Humor in Preschoolers	D, F, P	Michelle Gilbert	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
9/16/20 through 9/23/20	9:00 AM		***Online Class***	Helping Families Navigate Transitions in the Early Years	D, F, I, P, T	Michelle Gilbert	3	\$20	Free to Literacy Connections program participants. Cosponsored by Capital Areas Successful Start. This is an online class available 9/16/20 through 9/23/20. Participants can start at 9 AM on 9/16/20, and have until 11:59 PM on 9/23/20.
9/23/20	6:30 - 8:30 PM		Interactive online class using Zoom	Promoting Visual Literacy	D, F, P, T	Michelle Gilbert	2	\$12	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Areas Successful Start. This class is being offered virtually using Zoom.
9/23/20 through 9/30/20	9:00 AM		***Online Class***	Creating Trauma-Sensitive Classrooms	D, F, P, S, T	Grace Cott	3	\$20	Free to Literacy Connections and Get Set for Success program participants. Cosponsored by Capital Area Successful Start. This is an online class available 9/23/20 through 9/30/20. Participants can start at 9 AM on 9/23/20, and have until 11:59 PM on 9/30/20.

***** Online class participants will receive an email from the instructor containing further instructions for the online class following their registration.**

***** Interactive online Zoom class participants will receive an email with a link that will allow them to join the class.**

Class Descriptions

Beyond the Book Nook: Creating a Literacy Rich Environment

In this class, participants will step beyond the book nook and learn strategies to enhance their environment and provide many literacy rich experiences for the children in their program. Materials and the teacher's role will be covered. Participants will also practice with self-evaluation tools so they can custom design a curriculum that works best in their program. Core Comp: 2 Level 2; CDA: 2.

Creating Trauma-Sensitive Classrooms

Research has shown that trauma can undermine children's abilities to learn, create healthy environments, form supportive relationships, and follow classroom expectations. Participants will learn why it is imperative that early childhood settings be safe, trauma-sensitive spaces and how teachers can support children in creating positive self-identities even in challenging times. Core Comp: 2 Levels 1 & 2; CDA: 3.

Director's Toolbox: Creating a More Fun Work Environment

Explore a variety of visual tools that can be used to help children learn executive skills, foster language development, and grow their independence and social/emotional skills. We'll cover strategies for preventing challenging behavior, enhancing memory, and improving communication using visuals that can be tailored to meet the unique needs in your classroom. Core Comp: 7 Level 3; CDA: 5.

Helping Families Navigate Transitions in the Early Years

Participants in this course will learn how to support children and their families through early childhood transitions. This class will focus on three types of transitions in early childhood settings: home to child care, classroom to classroom in the same program and preschool to kindergarten. Core Comp: 4 Levels 1, 2 & 3; CDA: 4.

Journey to Independence: Applying Child Development in Daily Practice

Join us as we explore ways to apply child development knowledge into daily practice and lesson planning to support children's growth and development in all domains. We will cover the progression from infancy through the preschool years as children develop in their communication, self-help, sharing and problem-solving skills. Core Comp: 2 Levels 2 & 3; CDA: 1.

Knock, Knock! Who's There? Developing Humor in Preschoolers

Participants will explore how helping children develop a sense of humor supports their social and emotional development. Tips and strategies will be shared for simple, everyday things early childhood professionals can do to support children in developing a sense of self. Core Comp: 2 Level 3; CDA: 3.

Lesson Planning Made Easy

Come explore lesson planning and discover many right ways to approach this process. Learn how to go beyond theme-based lessons and work within a plan that allows for flexibility and the individual needs of the children in your classroom. Core Comp: 2 Level 3 and 8 Level 4; CDA: 1 & 6.

Let's Move!

Come explore ways to harness the high energy and playfulness of children into activities that grow their minds and bodies. We will discuss and share both structured and unstructured playful activities, as well as rough and tumble play. Core Comp: 2 Levels 2 & 4 and 8 Level 4; CDA: 2 & 6.

Literacy through the Day: Print in the Environment

Participants will explore strategies for incorporating printed material beyond the book area. Focus will be on increasing environmental print in centers and integrating it throughout the room. Participants will learn the impact environmental print has on young children's early literacy development. They will be able to plan strategies for including it around the room. Core Comp: 2 Level 2; CDA: 2.

Making the Most of Meal Time

In this session, participants will learn about family-style meals and how the technique can be used successfully in a group care setting. Both the challenges and benefits of family-style meals will be covered, as well as tips for making meal times enjoyable opportunities for learning and positive social interaction. Core Comp: 5 Level 1; CDA: 1.

Movement Friendly Environments

Classroom management can be one of the toughest aspects of teaching. This session will help teachers decipher behaviors they are seeing in their classrooms and understand why they are occurring. Information on why movement is so critical to a child's development and how that movement can be used for positive outcomes will be presented. Core Comp: 1 Level 3; CDA: 8.

Nature of Science

In this class, participants will explore the natural sciences such as geology, biology and astronomy and how these sciences can be shared with young children. Participants will also learn strategies for bringing the natural world into the classroom. Core Comp: 2 Level 2; CDA: 1.

Positive Play - Strategies to Support Positive Interactions Among Children

In this class, participants will learn what social emotional expectations are practical for children at various levels of development and ways to teach children how to engage in positive social interactions. Social emotional classroom supports, the teacher's role and practice with self-evaluation tools will be covered so participants can custom-design a curriculum that works best in their program. Core Comp: 2 Level 2; CDA: 3.

Professionalism in Action

Being an early childhood professional requires that we consistently do our best for young children and families. This session will explore elements of being a professional and provide tips for active ways to grow your professionalism. Core Comp: 8 Level 2; CDA: 6.

Promoting Higher Order Thinking

Participants will learn a variety of strategies for promoting critical thinking and problem solving skills in young children. Core Comp: 2 Level 3; CDA: 2.

Promoting Visual Literacy

Participants will learn about the stages of visual processing and six modes of visual learning that can be used to support children at every stage of development. Participants will also learn techniques for using photos and other visual media for a variety of purposes including promoting development, improving classroom management, documenting classroom happenings, and engaging families. Core Comp: 2 Level 2; CDA: 2.

Relationships Matter!

Positive interactions and relationships are the foundations for a child's social and emotional development. This session explores strategies that develop relationships, even during challenging moments. Discover your "hot buttons" and how to reframe those thoughts for a more positive interaction with a challenging child or parent. Core Comp: 4 Level 1 and 5 Level 1; CDA: 3 & 4.

Social and Emotional Literacy

This training identifies strategies, such as problem solving and games to teach children emotional literacy and emotional regulation. Transform your program as you help children identify emotions and teach them positive social skills that foster friendships. Core Comp: 2 Level 2 and 5 Level 2; CDA: 3.

Taking Care of the Caregiver

Taking Care of the Caregiver will allow participants to learn about stress reduction, management and prevention techniques. Building a support team to utilize during times of stress will also be addressed. Core Comp: 8 Level 2; CDA: 6.

Teaching Critical Thinking Skills Through Loose Materials

What do washers, buttons, sticks and stones have to do with school readiness? Learn how loose materials can be used to teach children higher order thinking when paired with Bloom's Taxonomy of question-asking strategies. Core Comp: 2 Levels 2 & 3; CDA: 2.

Travel Agent or Tour Guide: How Do You Plan Your Journey?

Participants will explore strategies for creating an environment that facilitates child-initiated transitions, routines and learning. Various environments will be considered from a child's perspective. Participants will also have the opportunity to reflect on their own child care setting. Core Comp: 6 Level 1; CDA: 3.

Using Visual Tools to Improve Child Learning

Explore a variety of visual tools that can be used to help children learn executive skills, foster language development, and grow their independence and social/emotional skills. We'll cover strategies for preventing challenging behavior, enhancing memory, and improving communication using visuals that can be tailored to meet the unique needs in your classroom. Core Comp: 2 Level 3 and 6 Level 2; CDA: 1 & 3.

We're All in this Together: Creating a Positive School Climate

Participants will explore structures and strategies for creating a trusting, inclusive environment where children, families and staff feel valued and accepted. Core Comp: 6 Level 3; CDA: 3.

What's in a Name? Learning Letters

Participants will be introduced to early literacy activities to support building letter recognition using the names of children in care as a basis. Core Comp: 2 Levels 2 & 3; CDA: 2.

Willoughby Wallaby Woo - Music and Literacy, Too!

This session will explore how music can be used to introduce and strengthen early literacy skills. Participants will leave with many fun, easy strategies for including musical elements with stories, group times, transitions and more. Core Comp: 2 Levels 1 & 3; CDA: 2.





40TH ANNUAL DESIGNERS' SHOWHOUSE AT THE FAIRWAY

www.DesignersShowhouseTopeka.org

Virtual Tours, June 19 - July 10, 2020

Tour the 40th Annual Designers' Showhouse

Each year for the past 40 years, Child Care Aware® of Eastern Kansas has hosted a spring fundraiser widely known as the Designers' Showhouse. This project involves the total renovation of a home in Topeka, Kansas, that is then opened up for public tours. This year, tours will take place in a virtual format at DesignersShowhouseTopeka.org. Every dollar raised through the Designers' Showhouse helps us keep costs for professional development events low; allows us to hire and retain the very best staff to provide coaching and professional development services; supports the cost of our provider newsletter; and allows us to provide scholarships for services to those that have a genuine need. Although much the agency's funding comes from grants, there are often restrictions on the scope of the program and who can receive services. Unrestricted funding from the Designers' Showhouse makes it possible for Child Care Aware® of Eastern Kansas to offer programs and services that are not covered by grants and meets emerging needs in a timely way.

Everything we do is focused on supporting your efforts to offer high-quality, early learning services for families with young children.

Virtual Tour dates are June 19 - July 10, 2020. Visit our Designers' Showhouse website at DesignersShowhouseTopeka.org. Follow us on Facebook for extra news, updates, and weekly giveaway opportunities at Facebook.com/DesignersShowhouseTopeka.

There is no cost for the tour, but virtual attendees will have the opportunity to donate any time during the virtual tour by clicking a "donate now" link and making a gift through the agency's secure online portal. Anyone making a donation of \$20 or more will be entered into our weekly PRIZE DRAWINGS with the opportunity to win a variety of prizes related to home improvement and décor, each valued at \$100 or more.



Class Registration Form...

To register for Child Care Aware® of Eastern Kansas classes, visit our professional development calendar at <https://east.ks.childcareaware.org> and register online. You can also call 785-357-5171 in Topeka, 877-678-2548 toll free, or complete the form below and submit it with payment to:

Child Care Aware® of Eastern Kansas, Attn. Professional Development
1100 SW Wanamaker Rd., Ste. 201, Topeka, KS 66604

Attendee Information

Name: _____

Center/Business: _____

Address: _____

City: _____ Zip: _____ County: _____

Phone: _____ Email: _____

I would like to enroll in the following classes:

Course Title: _____

Date Offered: _____ City: _____ Cost: _____

Course Title: _____

Date Offered: _____ City: _____ Cost: _____

Course Title: _____

Date Offered: _____ City: _____ Cost: _____

Course Title: _____

Date Offered: _____ City: _____ Cost: _____

PAY BY CREDIT CARD

Card Type: ☐ Visa ☐ Mastercard ☐ Discover

Name on Card: _____

Credit Card Number: _____ Expiration Date: _____

Zip Code for Card: _____ Security Code (three-digit number on back of card): _____

If you are late to an in-service class, you will not receive a certificate.

Find updated classes on the Class Calendar at <https://east.ks.childcareaware.org>.

For office use only...

☐ **PAID**

Class Info

Policies for Child Care Aware® of Eastern Kansas sponsored professional development sessions:

- Registration accompanied by payment is required to complete registration for any class that is sponsored by Child Care Aware® of Eastern Kansas. The deadline for registration of classes occurring on a weekday is 12 PM the business day before the class is scheduled. The deadline for registration of classes occurring on Saturdays is 8 AM the Friday before the class is scheduled. You may register online, by mail or by phone to pay with a credit or debit card. Payment will not be accepted at class.

- If you cancel by the registration deadline for the class, the fee may be transferred to another class to be held in the future. Refunds are not available. In cases of emergencies (illness or other unplanned situation), you may call and cancel up to 2 hours (during normal business hours) prior to the time the class is scheduled to begin. If you are calling after hours (after 5 PM on a weekday or over the weekend), please leave a message with the time of your call and the reason for your late cancellation. You will only be able to transfer your payment one time to a different class. If you are unable to attend the class you have been transferred to, there will be no refunds or further transfers. Refunds or transfers will not be issued for those who fail to notify us if they are unable to attend.
- A minimum of 10 class participants is required. A class with insufficient enrollment may be canceled by Child Care Aware® of Eastern Kansas. Paid registrants may elect to take a coupon or be added to a future class.

- Participants arriving more than 10 minutes after the start time of the class are invited to stay, but will not be awarded in-service hours.
- In cases of inclement weather, every effort will be made to make a decision about canceling class three hours prior to the scheduled class start time. Registered participants will be notified by phone, but if you have any questions, you are welcome to call the Child Care Aware® of Eastern Kansas Topeka office at 785-357-5171 to determine whether a class will be held.
- Please do not bring children to any in-service class.
- Exceptions to these policies may be made as appropriate after review by a member of the Child Care Aware® of Eastern Kansas management staff.



Read to Me

Ages 1-2

Share a magazine or news article with your child. Be sure to point at what you're looking at and talking about. "Look at the blue shirt the lady is wearing—I have one too!" "This is a picture of diapers, like the ones you wear." Let them pick the next picture and talk about what you see together.

Brainy Background

Around age one or later, babies become capable of understanding that pictures stand for real things. As you talk about the connections between pictures and real things—especially things they know—you help them understand symbols. This is a critical step in learning to read later.



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vroom

Learn more at usa.childcareaware.org/vroom

Visit our website
listed inside &
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Permit #174
Topeka, KS



ERC RESOURCE & REFERRAL, INC. d/b/a

OF EASTERN KANSAS
1100 SW Wanamaker Rd., Ste. 201
Topeka, KS 66604